

**Advt. No.: KP/S/03/2024**  
**Junior Executive - HR**



**SYLLABUS FOR THE COMPUTER BASED WRITTEN TEST (CBT) DATED 7<sup>TH</sup> OF July, 2024**

**A.** The selection will be based on assessment through two tests i.e Test 1 (CBT) and Test 2 (Written Test). The Computer Based Written-Test (CBT) will be held on **Sunday, 7 July, 2024.**

**B.** The Test 1 (CBT) will have two parts. **Part A** : Will consist of **60 questions** on HR Domain. **Part-B:** Will consist of **40 questions** to test Numerical Ability, Reasoning Ability, General English, General Awareness, Basic Computer knowledge.

**C.** Computer based written test will consist of 100 Multiple Choice Questions (consisting of 4 choices which will have one correct answer) @ 1 mark for each correct answer. Negative marks of 0.20 (i.e. 1/5) marks for every one wrong answer will be deducted. **The duration of the test will be 120 minutes (2 hours).**

**D.** The indicative syllabus for the Computer based test is mentioned below:

<b>CBT Parts</b>	<b>No Questions of</b>	<b>Indicative Syllabus</b>
Part A	60	Principles and Practices of Management, Function of Management, Human Resource Management, New Trends in HRM, Trade Unions, Human Resource Development, Organisational Behaviour, Industrial Relations, Industrial Disputes, Labour Legislation, Wages, Labour Welfare, Social Security.
Part B	40	Numerical Ability, Reasoning Ability, General English, General Awareness, Basic Computer knowledge

**E.** Based on the performance in Test 1, candidates will be shortlisted and called for Test 2 in the ratio of 1:8.

**F.** Test 2 will have written test for a total of 50 marks with duration of 1 hour.

**G.** For both the tests minimum score to pass will be 60% (relaxable by 5% for SC/ST & PwD).

**H.** The final selection will be based on marks obtained in both the tests combinedly.

**I. Both the tests will be held at Bangalore** and no change in the test Centre will be entertained.

**J.Candidates have to make their own arrangement towards attending tests.**

**K.**The link to download the Admit Card (with details of test centre) for the Computer based written test will be made available soon.

Sd/-  
Senior Manager (HR)  
Recruitment Cell